



MODEL INSTITUTE OF ENGINEERING & TECHNOLOGY (AUTONOMOUS)
Permanently Affiliated to the University of Jammu, NAAC 'A' Grade Accredited

MINUTES OF THE MEETING OF THE GOVERNING BODY

MEETING No.: 6

DATE: 28th February 2025, Time: 2:30 pm

The meeting was chaired by Dr. Renu Gupta, Chairperson, MIER and was held in an online mode. At the outset, the Chairperson extended a warm welcome to all the members of the Governing Body. The agenda items, along with their descriptions and relevant annexures, were shared with the members on February 21st, 2025, through email and were subsequently discussed.

Members present in the meeting of the Governing Body:

| | | |
|-----|---|---|
| 1. | Dr. Renu Gupta <i>Chairperson, MIER</i> | Chairperson |
| 2. | Prof. Meena Sharma <i>Dean, Planning & Development, University of Jammu</i> | Nominee of the University |
| 3. | Prof. Deepak Garg <i>Vice-Chancellor, SR University, AP</i> | Member (Educationist) |
| 4. | Prof. Adit Gupta <i>Director, MIER</i> | Member (Management) |
| 5. | Mrs. Ruchika Gupta <i>Joint Director, MIER</i> | Member (Management) |
| 6. | Prof. G.S Sambyal <i>Former Registrar, University of Jammu</i> | Member (Management) |
| 7. | Prof. Devanand <i>Professor, Computer Science & Engineering, MIET</i> | Member (Management) |
| 8. | Mr. Ashwani Kumar Padha <i>Controller of Examinations, MIET</i> | Member Senior Administrative Officer (MIET) |
| 9. | Prof. Sahil Sawhney <i>Professor, School of Management, MIET</i> | Member Senior Faculty Member (MIET) |
| 10. | Prof. Ankur Gupta <i>Director, MIET</i> | Ex- Officio Member |

NOTE: Prof. Sheikh Ajaz Bashir, Director Colleges, Dept. of Higher Education, Govt. of JK (UT) and Mr. Kuldeep Khoda - Former DG, J&K Police & Former Chief Vigilance Officer could not attend the meeting due to some prior commitments.

1. To approve the minutes of the 5th meeting of the Governing Body held on 18th April 2024.

Resolved that the minutes of the 5th meeting of the Governing Body held on April 18th, 2024 and circulated to all the members on April 28th, 2024 be approved.



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2. To approve the recommendations made by the academic council during its meeting held on 28th May 2024 and 20th December 2024 respectively:

A. Start of the following programs

- i. 4-Year Bachelor of Design (B.Des)
- ii. 4- Year BA (Hons.) Journalism & Mass Communication
- iii. 4-Year Bachelor of Hotel Management and Catering Technology (BHMCT)
- iv. 4-Year Integrated Degree in Computer Applications leading to Master of Computer Application (MCA)
- v. 4-Year Integrated Degree in Management leading to Master of Business Administration (MBA).
- vi. 2-Year M.Tech program in Electronics & Communication Engineering (M.Tech-ECE)
- vii. 2-Year M.Tech program in Civil Engineering (M.Tech-CE)

B. Implementation of the following frameworks/guidelines proposed by University Grants Commission.

- i. National Credit Framework.
- ii. Curriculum and Credit Framework for Undergraduate and Postgraduate Programmes.
- iii. Guideline to pursue Two Academic Programmes simultaneously.
- iv. Guidelines for Internship/Research Internship for Undergraduate Students
- v. Framework for the institutions to conduct examinations for SWAYAM Courses.

C. Statutes of the following programs:

- i. 3-Year LLB (Hons.)
- ii. 4-Year BCA (Hons.)

D. The setting up of the following special centres at MIET:

- i. Centre for AI and Frontier Technologies
- ii. Centre of Excellence in Drone Technologies in collaboration with Garuda Aerospace.
- iii. Centre of Excellence in Electric Vehicle in collaboration with International Automobile Centre of Excellence (iACE-Joint venture of Maruti Suzuki and Govt. of Gujarat).

A. The approval was accorded to introduce following seven programs after seeking approval from regulatory councils wherever required:

- i. 4-Year Bachelor of Design (B.Des)
- ii. 4-Year BA (Hons.) in Journalism & Mass Communication
- iii. 4-Year Bachelor of Hotel Management and Catering Technology (BHMCT)
- iv. 4-Year Integrated Degree in Computer Applications leading to a Master of Computer Applications (MCA)



MODEL INSTITUTE OF ENGINEERING & TECHNOLOGY (AUTONOMOUS)

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- v. 4-Year Integrated Degree in Management leading to a Master of Business Administration (MBA)
- vi. 2-Year M.Tech in Electronics & Communication Engineering (M.Tech-ECE)
- vii. 2-Year M.Tech in Civil Engineering (M.Tech-CE)

B. The members approved the implementation of following frameworks/guidelines proposed by the University Grants Commission:

- i. National Credit Framework.
- ii. Curriculum and Credit Framework for Undergraduate and Postgraduate Programmes.
- iii. Guideline to pursue Two Academic Programmes simultaneously.
- iv. Guidelines for Internship/Research Internship for Undergraduate Students
- v. Framework for the institutions to conduct examinations for SWAYAM Courses.

C. The statutes for 3-Year LLB (Hons.) and 4-Year BCA (Hons.) were approved.

D. The members approved the start of three centers including Centre for AI and Frontier Technologies, the Centre of Excellence in Drone Technologies in collaboration with Garuda Aerospace and the Centre of Excellence in Electric Vehicles in collaboration with the International Automobile Centre of Excellence. Prof. Deepak Garg suggested establishing a Centre of Excellence in AR/VR, which is another emerging domain.

3. To accord approval to the following recommendations made during the 5th meeting of the finance committee held on 16th January 2025.

- i. Interim Income & Expenditure Statement for the FY 2024-25**
- ii. Interim Budget utilization for FY 2024-25**
- iii. Interim Projected budget for the FY 2025-26**
- iv. Provision of Digital and Related Infrastructure fund from the academic year 2025-26**
- v. Obtaining terms of loan from various banks for institutional expansion.**

Resolved that the following recommendations made by the Finance Committee during its meetings held on January 16th, 2025 be approved:

- i. The interim income and expenditure statement for FY 2024-25 and the interim budget utilization for FY 2024-25.
- ii. The interim projected budget for FY 2025-26.
- iii. The members also approved the inclusion of a Digital and Related Infrastructure Fund of Rs. 2,500 per student per annum from the academic year 2025-26.



MODEL INSTITUTE OF ENGINEERING & TECHNOLOGY (AUTONOMOUS)
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- iv. It was also resolved that Director MIET be authorized to obtain terms of loans from multiple banks for institutional expansion.

The members were informed that the final audited income-expenditure statement and budget utilization statements shall be presented in the next meeting of the Governing Body.

4. To accord approval to the MIET Strategy Plan (2024-2030).

The members appreciated the formulation of the MIET Strategic Plan (2024-2030) which is essential for institutional growth and development. Prof. Meena Sharma advised that specific outcomes and deliverables from the strategic plan should be formulated for better tracking. Prof. Deepak Garg also advised on defining KRAs for each strategic area on an annual basis. The plan was subsequently approved.

5. To consider nomination of members in the External Peer team review in accordance with Clause 9.1 of the UGC Regulations 2023 for autonomous institutions.

Resolved that the nomination of the following experts in the External Peer team review in accordance with Clause 9.1 of the UGC Regulations 2023 for autonomous institutions be approved:

1. Prof. Dharmendra Kumar, Former Professor CSE, GJU, Hisar.
2. Prof. Adit Gupta, Principal, MIER College of Education.

6. To accord approval to the following policy documents of the institution:

- a. e-Governance Policy
- b. Code of Conduct for students, teachers and administration
- c. Code of Ethics for Research

The members accorded approval to the e-Governance Policy, Code of Conduct for students, faculty & administration and the Code of Ethics for Research.

7. To consider the report on the following approvals made by the academic council during its 5th and 6th meeting held on 28th May 2024 and 20th December 2024 respectively:

- a. The syllabi formulated by the Boards of Studies for all programs.
- b. The nomination of two faculty members of the institution to the Student Grievance Redressal Committee as per the Guidelines of the Bar Council of India.



MODEL INSTITUTE OF ENGINEERING & TECHNOLOGY (AUTONOMOUS)
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c. Implementation of a relative grading system for CGPA calculation for batches to be admitted from the 2025-26 academic session.

The members were briefed on the following approvals made by the Academic Council during its meetings:

- a. The curriculum reforms and changes introduced in various programs since the last meeting of the Governing body.
 - b. Nomination of Prof. Sahil Sawhney, School of Management and Ms. Apoorva Bhan, Assistant Professor, School of Law to the Student Grievance Redressal Committee as per the Guidelines of the Bar Council of India.
 - c. Implementation of a relative grading system for CGPA calculation from the 2025-26 academic session.
- 8. To consider the report on the admissions made at MIET during the 2024-25 academic session across all programs.**

The members were apprised about the admissions made at MIET during 2024-2025 in all the programs. The members appreciated the increased student enrolment during 2024-25 as compared to previous year.

9. To accord approval to the implementation of UGC initiatives as per NEP 2020 and latest guidelines of the UGC.

A detailed report was presented to the members on the new guidelines proposed by the UGC for the implementation of the New Education Policy in HEIs. It was highlighted that the institution has already complied with 37 out of the 43 guidelines issued by UGC. The members acknowledged the institution's efforts and approved the implementation of the latest UGC recommendations. The members also suggested focusing on the remaining areas to ensure full compliance.

10. To accord approval to the faculty appointments recommended by the selection committees for various departments since the last meeting of the Governing Body.

It was resolved that the following appointments recommended by the Selection Committees since the last meeting of Governing Body be approved:

| S.No. | Department | Date | Number of Assistant Professors Recruited |
|-------|-------------------------------|------------|--|
| 1. | Applied Sciences & Humanities | 10-05-2024 | 5 |



MODEL INSTITUTE OF ENGINEERING & TECHNOLOGY (AUTONOMOUS)
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| 2. | Computer Science & Engineering | 19-02-2025 | 10 |
| 3. | Computer Applications | 19-02-2025 | 2 |

11. To report on the following activities/initiatives at MIET:

I. Accreditation/Awards/Rankings

- **Submission of NAAC-AQAR for the academic year 2023-24**
- **Submission of institutional data on AISHE Portal**
- **Application for NIRF ranking in the Engineering, Management, Innovation and Overall Category – 2024**
- **Extension of approval for AICTE and BCI**
- **IIC Ratings (2023-24)**
- **QS I Gauge Ratings – 2024**
- **Outlook B-School Rankings-2024.**
- **Careers 360 - India's Best B-Schools 2025**
- **National Educational Excellence Awards 2025**

The members were briefed on the participation of the institute in accreditation and ranking frameworks. It was informed that IQAC successfully submitted the NAAC-AQAR (2023-24) and institutional data on AISHE. The institute applied for NIRF 2024 rankings, secured BCI approval for 2024-25 for law programs and applied for AICTE approval for 2025-26. The institute achieved a 4-star IIC rating (2023-24), QS I-GAUGE GOLD rating (2024), 23rd rank among Top 100 private B-Schools in North India (Outlook 2024) and an AA+ rating from Careers 360 (2025) for the B-School. In addition to this, the institute won two awards at the India Elite Education & Institutional Excellence Awards 2025.

II. Research Development and Innovation

- **Total number of Research Publications**
- **Details of Patents Filed/Granted**
- **Submission of Project Proposals**
- **Seed Grants**
- **International Conference - Faculty Participation**
- **Best Paper Awards at various international conferences**
- **Constitution of R&D Cell as per UGC Guidelines**

The members were informed of the institute's progress in research and innovation since the last Governing Body meeting. A total of 99 research papers were published, 7 patents were filed, and 6 grants were secured, including design registrations and a copyright. The institute received a ₹26.72 lakh grant for a 6G project and co-hosted ISCCSC 2024. Prof. Sahil Sawhney presented two research papers at the prestigious National University of Singapore and Dr. Suhaib Ahmed Batt & Dr. Surbhi Gupta presented three research papers during the International Conference held at BITS



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Dubai Campus. Dr. Ankita Nanda, Dr. Surbhi Gupta and Dr. Mamta Sharma won the Best Paper Awards at different international conferences. The members appreciated the institute's efforts, including the establishment of the Research and Development Cell (RDC) as per UGC and AICTE guidelines.

III. Teaching and Learning

- **TLC Award**
- **IUCEE Certification Program**
- **ISTE Best Teacher Award.**
- **New Initiatives under TLC**

The members were apprised of key initiatives by the Dr. Arun K. Gupta Teaching and Learning Center (TLC) at the institute to enhance teaching quality. It was informed that TLC received the Outstanding TLC Award at ICTIEE 2025, under the ambit of the Indo-Universal Collaboration for Engineering Education (IUCEE). Dr. Ankita Nanda & Dr. Surbhi Sharma received the IUCEE Individual Honorary Membership. Prof. Sahil Sawhney was honored with the ISTE Best Teacher Award 2024. Furthermore, 13 faculty members completed the IUCEE International Educators Certification, with 7 more nominated for 2025.

IV. Students Activities/Initiatives

- **Smart India Hackathon 2024**
- **Usage of Mental Health Portal**
- **Learning and Development activities**
- **Placements of students during the academic session 2023-24**
- **Industry Conclave 2024**
- **Sports Activities and Outcomes**
- **MIET's Annual Alumni Meet - CONNEXIONS 2024**

The members were briefed on various student-centric initiatives at the institute, emphasizing holistic development. It was informed that one team from the institute Team "Instant Ideators" won First Prize (₹1,00,000) at SIH 2024 at Chennai. The details about the 24/7 mental health helpline which facilitated 160+ counseling sessions were also shared with members. Over 2050 students benefited from 14 skill-enhancement programs, and 270+ placement offers were secured with a highest package of ₹18 LPA. The institute co-hosted Industry Conclave 2024 with Mitsubishi Electric India and celebrated its 25th anniversary with "Connexions - 2024," reuniting 80+ distinguished alumni from the first batch. The members appreciated the high quality outcomes by the students and the various initiatives undertaken for student success and support.



V. Action taken report on the feedback gathered from students, faculty and employers.

The members were apprised of the implementation of a comprehensive feedback mechanism to gather input from students, faculty, alumni, and employers on various aspects, including teaching, infrastructure, facilities, syllabus, program outcomes, and program-specific outcomes. A detailed action-taken report was presented highlighting the changes made in curriculum, teaching and learning, infrastructure and other amenities based on the feedback.

VI. e-Governance Report

A report highlighting adoption of digital solutions for improved transparency, efficiency, and accessibility was presented to the Governing Body. Key initiatives included the integrated ERP system, LMS platform, Examination Management Module, Online Grievance Redressal and the Recruitment Management via Zoho. Additionally, the admission process was automated through NoPaperForms, while IQAC was fully streamlined using the PI-360 Quality Analytics Framework for data-driven decision-making. The members recognized and appreciated these advancements.

VII. Other Institutional Activities

- **Town Hall Meet-2025**
- **Research Awards – 2024**
- **JK Startup Conclave – 2024**
- **Scholarship Day**
- **Director's Merit List**

The members were informed about key institutional initiatives during the meeting. The Annual Town Hall Meet – 2025, presented by Prof. Ankur Gupta, Director MIET provided a detailed overview of the institute performance, covering future plans, admissions, new courses and major initiatives to the faculty and staff members. Research Awards 2024 honored faculty with ₹3.95 lakhs in incentives and ₹25 lakhs in seed grants, with Prof. Umesh Rai, Honb'le Vice-Chancellor, University of Jammu, as the chief guest. JK Startup Conclave 2024, co-hosted with FICCI FLO JKL, recognized 25 startups and awarded ₹2.5 lakhs in prizes. Scholarship Day 2024 felicitated 73 first-year students with ₹5.90 lakhs in merit scholarships, while the Director's Merit List 2024 event celebrated top achievers with medals and certificates.



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The members praised the institute for reaching significant milestones and successfully conducting various activities. The members appreciated the efforts made by the institution to promote academic excellence.

The meeting concluded with a vote of thanks to the chair.

Prof. Ankur Gupta
Director, MIET

Dr. Renu Gupta
Chairperson, MIER