



**MODEL INSTITUTE OF ENGINEERING & TECHNOLOGY (AUTONOMOUS)**  
(Permanently Affiliated to the University of Jammu, NAAC 'A' Grade Accredited)

**No: MIET/CASH/2023/32**

**Date – 15/12/2023**

**NOTICE**

There shall be a meeting of committee (CASH) on 21<sup>st</sup> of December, 2023 through Google Meet at 3:30pm. The link for the meeting shall be shared separately.

The following agenda shall be discussed in the meeting:

1. Review the activities conducted under the CASH committee in the year 2023.
2. Complete Reports of the activities conducted.
3. Assign roles and responsibilities to the new members added.
4. Plan for Outreach activities under CASH.
5. Review the Closure of Cases if any.

All the members are requested to attend the meeting and provide valuable suggestions on the agenda items.

  
**Dr. Ankita Nanda**

**Convener, CASH**

**Copy to:**

1. Director, MIET for his kind information.
2. Dean Academic Affairs, MIET for his information.
3. General Manager, Strategic Initiatives for Information.
4. IQAC for information.
5. All members of the CASH Committee



**Minutes of Meeting**

A meeting of the Committee (CASH) was held on 21<sup>st</sup> December 2023 through Google Meet at 3:30 pm.

**List of attendees:**

Dr. Ankita Nanda - Associate Professor (PG SoM), Convener  
Dr. Parul Sharma- Assistant Professor (PG SoM), Co-Convener  
Ms. Surbhi Sharma - Assistant Professor (ECE), Member  
Dr. Mamta Sharma - Assistant Professor (UG B.COM)  
Dr. Komila Aggarwal - Assistant Professor (BBA.LLB), Member  
Dr. Rajinder Sharma, Associate Professor (ASH), Member  
Ms. Apoorva Bhan, Senior Manager, T&P Cell, Member  
Ms. Akanksha Dwivedi, Assistant Manager, IQAC, Member  
Ms. Jasleen Mohial, IQAC Coordinator (MIER), External Member

**Agenda for Meeting:**

1. Review the activities conducted under the CASH committee in the year 2023.
2. Complete Reports of the activities conducted.
3. Assign roles and responsibilities to the new members added.
4. Plan for Outreach activities under CASH.
5. Review the Closure of Cases if any.

**Minutes:**

- At the outset, Dr. Ankita Nanda, presented the detailed reports on the various activities conducted by the cash committee in the year 2023. She appreciated the efforts of the members in organizing the comprehensive activities.
- It was discussed that as the reports of the various activities need to be shared with AICTE, it was requested to Dr. Parul Sharma and Dr. Surbhi Sharma to complete the reports for the orientation session on POSH Act and pledge taking ceremony.
- The new members Dr. Mamta Sharma and Dr. Komila Aggarwal were welcomed to the committee by the convener. Dr. Ankita Nanda informed the members about the main objectives and functions of the committee. She further informed that they will also be coordinating for further events and report preparations.
- The house-deliberated on the out-reach activities to be conducted by the committee. Ms. Jasleen Mohail, the external member for the committee suggested a Gender Champion Club in the institute who shall actively conduct awareness programs in the neighbouring schools and colleges. She further suggested conducting a menstrual hygiene campaign in the slum areas. Ms. Apoorva Bhan also suggested organizing an out-reach activity in the adopted village at Amb Grota.



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- Dr. Ankita Nanda informed the house that no case under the cash committee has been reported for this year. She further appreciated the members for conducting extensive orientation and awareness sessions for the stakeholders.

There being no other point, the meeting was concluded.

**Dr. Ankita Nanda**  
**Convener, CASH**

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