



Model Institute of Engineering & Technology (Autonomous)
(Permanently Affiliated to the University of Jammu, Accredited by NAAC with “A” Grade)

No: MIET/CASH/2022/19

Date – 09/11/2022

NOTICE

Meeting of the Committee against Sexual Harassment

There shall be meeting of committee against Sexual Harassment (CASH) on 14th of November 2022 through Google Meet at 3:30pm. The link for the meeting shall be shared separately.

The following agenda shall be discussed in the meeting:

1. Sensitization workshop for the Employees on CASH Act.
2. Plan for actions of event from 25th November to 10th December under AICTE guidelines.
3. Celebration of International Day for the elimination of violence against women.
4. Review of the pending cases by the Internal complain committee.

All the members are requested to attend the meeting and provide valuable suggestions on the agenda items.

Dr Ankita Nanda

Convener, CASH

Copy to: -

1. Director, MIET for his kind information.
2. General Manager, Strategic Initiatives for Information.
3. Dean Academic Affairs, MIET for his information.
4. IQAC for information.
5. All members of the CASH committee.



Committee Against Sexual Harassment
Minutes of Meeting

A meeting of the Committee against Sexual Harassment was held on 14th November, 2022 through Google Meet at 3:30 pm.

List of attendees:

Dr. Ankita Nanda - Associate Professor (PG SoM), Convener
Dr. Parul Sharma- Assistant Professor (PG SoM), Co-Convener
Ms. Surbhi Sharma - Assistant Professor (ECE), Member
Ms. Gitika Kohli - Assistant Professor (UG B.COM)
Ms. Veena Tripathi - Assistant Professor (CSE), Member
Dr. Rajinder Sharma, Associate Professor (ASH), Member
Ms. Apoorva Bhan, Senior Manager, T&P Cell, Member
Ms. Priyanka Mahajan, Senior Manager, IQAC, Member
Ms. Jasleen Mohial, IQAC Coordinator (MIER), External Member

Agenda for Meeting:

- Sensitization workshop for the Employees on CASH Act.
- Plan for actions of the event from 25th November to 10th December under AICTE guidelines.
- Celebration of International Day for the elimination of violence against women.
- Review of the pending cases by the Internal complaints committee.

Minutes:

- At the outset, Dr. Ankita Nanda, the Convener of the committee, formally welcomed and introduced the new members of the committee.
- Dr Ankita Nanda apprised all the members that as per AICTE guidelines, all institutions are required to carry out awareness sessions and fortnightly activities related to harassment of women at the workplace from 25th November to 10th December. In view of this, Dr Ankita proposed a session on the CASH Act on 3rd December 2022 and Ms. Priyanka Mahajan was requested to coordinate the session.
- Further, it was discussed that to Celebrate the International Day for Elimination of Violence against Women on 25th of November for female staff and students for which the committee would request Prof. Sunita Zailpuri and the responsibility for the event was given to Ms. Apoorva Bhan to coordinate.
- The members discussed various Fortnight Activities to be planned under the Theme: UNITE! Activism to end violence against women and girls” as given by UN between 25th November to 10th December under AICTE and few activities like Nukkad Natak,



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Paper presentations, Pledge taking Ceremony etc were proposed. Further, it was suggested by the members that the schedule of Sessional Examination for the students can be confirmed from COE office and then final dates for the fortnightly activities be freezed.

- The responsibility for the Nukkad Natak was to be shared by Dr Parul and Ms. Veena Tripathi and Ms. Surbhi Sharma and Ms. Gitika Sehgal were asked to plan for the pledge taking ceremony to be conducted for employees and students.
- Ms. Jasleen Mohial, IQAC Coordinator (MIER), also gave inputs for the various activities and suggested to nominate student coordinators across departments for the smooth conduct of various activities under the CASH committee and the Committee may also take up some Outreach activities on Creating Awareness in the adopted villages in Collaboration with NSS.

Dr. Ankita Nanda (Associate Professor)
Convener- Committee Against Sexual Harassment

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1. Director, MIET for his kind information.
2. General Manager, Strategic Initiatives for Information.
3. Dean Academic Affairs, MIET for his information.
4. Faculty of MIET SOM
5. Office copy