



Model Institute of Engineering & Technology (Autonomous)
(Permanently Affiliated to the University of Jammu, Accredited by NAAC with "A" Grade)

No. MIET/GRC/2023/140
Date: 23/05/2023

CIRCULAR

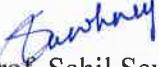
Grievance Redressal Committee

There shall be a meeting of the Grievance Redressal Committee (GRC) on Friday, 26th May 2023 in the Meeting Room at 02:30 pm.

The following agenda shall be discussed in the meeting:

1. Grievance of one student (Sudhanshu Rasotra) regarding attendance.
2. To chalk out GRC program during Student Induction Program for session 2023-24.

All committee members are requested to attend the meeting and providing valuable suggestions on the agenda items. Necessary


Prof. Sahil Sawhney
Convener, GRC

Copy to: -

- Director, MIET for kind information
- Dean Academic Affairs for kind information
- Circulation among following committee members
 - Prof. Arvind Dewangan - Civil
 - Dr. Rajinder Sharma – Dy. Registrar



Grievance Redressal Committee
Minutes of the meeting

A meeting of all the Grievance Redressal Committee member was held on 26-05-2023 in the Meeting Room at 2:30 pm with the following agenda:

Agenda:

The following agenda was discussed in the meeting:

1. Grievance of one student (Sudhanshu Rasgotra) regarding attendance.
2. To chalk out GRC program during Student Induction Program for session 2023-24.

Important Discussion Points:

1. The convener welcomed all the members and read agenda points.
2. The committee convened to deliberate on the matter concerning Sudhanshu Rasgotra, bearing Roll No. 2021A1R001 of B.E. 4th semester (CSE), who was detained from the semester examination. The committee meticulously examined the case, which included consulting with the HoD – CSE, thoroughly verifying the medical certificates submitted by the student, and taking into account his previous attendance record. After a thorough review, the committee concluded that Sudhanshu Rasgotra's case is genuine and qualifies for condonation. As a result, the committee has earnestly recommended Sudhanshu's case to the Director - MIET for consideration.
3. In view of the upcoming batch (2023-24). The committee members have outlined a comprehensive GRC (Grievance Redressal Cell) program to be incorporated into the upcoming Student Induction Program. The committee has planned informative sessions to raise awareness among students about the functioning of the GRC. These sessions will cover various aspects, including the types of complaints that fall under the purview of the GRC and the proper procedures for approaching the cell for grievance redressal. The goal is to equip students with the necessary knowledge and resources to effectively address any concerns they may have during their academic journey with us.
4. The committee has also made specific arrangements for the address sessions during the Student Induction Program. Prof. Sahil Sawhney will be addressing the students of MBA, BBA (H), and B. Com (H), sharing valuable insights and guidance. Dr. Rajinder Sharma will address the students of B.E, offering his expertise and advice to them. Furthermore, Prof. A. Dewangan will address the students of BBA LLB, MBA, and BCA, providing



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them with essential information and support as they embark on their educational journey with us.

5. The meeting concluded with a vote of thanks to the members by the convener.

A handwritten signature in blue ink, appearing to read 'Sawhney'.

Prof. Sahil Sawhney
Convener, GRC

Copy to:

- Director MIET for kind information
- Dean Academic Affairs, MIET for kind information
- All Committee Members
- Office copy