



Model Institute of Engineering & Technology (Autonomous)
(Permanently Affiliated to the University of Jammu, Accredited by NAAC with "A" Grade)

No. 098B/MIET/GRC/138
Date: 07/08/2022

CIRCULAR

Grievance Redressal Committee

There shall be a meeting of the Grievance Redressal (GRC) Committee on Wednesday, 10th August, 2022 in the Meeting Room at 02:30 pm.

The following agenda shall be discussed in the meeting:

1. Nomination of member in place of Prof. P. N. Sharma.
2. To plan GRC program during Student Induction Program for session 2022-23.

All committee members are requested to attend the meeting and providing valuable suggestions on the agenda items.

A handwritten signature in blue ink that appears to read "Sawhney".

Dr. Sahil Sawhney
Convener, GRC

Copy to: -

- Director, MIET for kind information
- Dean Academic Affairs
- Circulation among committee members
 - Dr. Rajinder Sharma (Co-Convener)
 - Prof. Arvind Dewangan – Civil



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No. 097B/MIET/GRC/139
Date: 12/08/2022

Grievance Redressal Committee
Minutes of the meeting

A meeting of all the Grievance Redressal Committee member was held on 10-08-2022 in the Meeting Room at 2:30 pm with the following agenda:

Agenda:

The following agenda was discussed in the meeting:

1. Nomination of member in place of Prof. P. N. Sharma.
2. To plan GRC program during Student Induction Program for session 2022-23.

Important Discussion Points:

1. The convener welcomed all the members and read agenda points.
2. Committee gave a warm sendoff to outgoing member Prof. P. N. Sharma who left due to retirement and welcomed new member Prof. Arvind Dewangan on the recommendation of Director, MIET.
3. In view of the upcoming session (New Batch), committee members chalk out a detailed plan of GRC for Student Induction Program. Committee decided to organize sessions regarding the awareness of GRC among students like the type of complaints that come under grievance cell and process/mechanism to approach grievance committee for redressal.
4. Committee further decided that Dr. Sahil Sawhney will conduct a session for the students of MBA, BBA (Hons) & B. Com (Hons). Dr. Rajinder Sharma will conduct a session for the students of B.E. and Prof. Arvind Dewangan will conduct a session for the students of BBA.LLB & MCA.
5. The meeting concluded with a vote of thanks to the members by the convener.

Dr. Sahil Sawhney
Convener, GRC

Copy to:

- Director, MIET for kind information
- General Manager Strategic Initiatives, for information
- Dean Academic Affairs, information
- All Committee Members
- Office copy