



No: MIET/NSS/2025/55

Date: 27/11/2025

National Service Scheme (NSS)
Minutes of Meeting

A meeting of the NSS Committee members was conducted on November 27, 2025, at 03:25 pm in Room D-309. The agenda of the meeting was as follows:

Agenda:

The following agenda was discussed in the meeting:

1. Health Check-up Camp
2. World AIDS Day – Red Ribbon Awareness
3. Legal Awareness Campaign
4. Training Session on J&K e-Services for Villagers
5. Electricity Saving Awareness Campaign
6. Anti-Plastic Awareness Drive in Campus
7. Anti-Drugs Awareness Session
8. Armed Forces Flag Day – Awareness & Fund Collection
9. Human Rights Day – Awareness Activity

Minutes of meeting:

Dr. Parveen Kumar, Convener, NSS, convened the meeting where the following points were discussed:

1. Dr. Parveen Kumar discussed the planned NSS activities listed in the agenda and highlighted the importance of timely coordination, village engagement, and student involvement for their successful execution.
2. Responsibilities related to logistics, coordination, volunteer mobilisation, and documentation for each event were assigned to the members. Members were instructed to ensure the smooth and efficient conduct of all activities.
3. It was directed that proper publicity of each event must be ensured through notice boards, digital posters, and social media platforms. Members were also instructed to maintain



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accurate attendance and participation records.

4. The committee discussed the involvement of NSS volunteers in conducting awareness sessions, village visits, and on-campus activities. Volunteers must coordinate with the concerned faculty members for scheduling and reporting.
5. The committee formally welcomed the new members: Iliyas Khaleel, Vishakha Chib, Mohd Aqib Aslam, Priyanka Sharma, and Dr. Danish Amin, and they were briefed about their responsibilities under NSS MIET.

Meeting attended by:

1. Ms. Arushi Gupta (AS)
2. Mr. Abhijeet Singh (Civil)
3. Dr. Deeksha Singh (MBA)
4. Mr. Arsalan Manzoor Zargar (CSE)
5. Ms. Harashleen Kour (CSE)
6. Dr. Mansi Gupta (MBA)
7. Ms. Shiveta Bhat (ECE)
8. Mr. Iliyas Khaleel (Civil)
9. Ms. Vishakha Chib (LLB)
10. Mr. Mohd Aqib Aslam (LLB)
11. Ms. Priyanka Sharma (MBA)
12. Dr. Danish Amin (ASH)

Dr. Parveen Kumar
NSS Convener, MIET

Copy to:

1. Director, MIET for his kind information.
2. Dean Strategy and QA for his Information.
3. All the committee members.
4. Office copy