



**No: MIET/NSS/2024/14**  
**Date: 01/05/2024**

**National Service Scheme (NSS)**

**Minutes of Meeting**

A meeting of all the NSS committee members was held on 30/05/2024 in room no D-307 at 3pm with following agenda:

**Agenda:**

The following agenda was discussed in the meeting:

1. Assign the duties and responsibilities of the new member of the NSS team.
2. Plan International Yoga Day, World No Tobacco Day, and a book donation drive at Government Senior Secondary School Bhalwal.
3. Ensure the participation of NSS volunteers on the eve of International Yoga Day and World No Tobacco Day.
4. Actively encourage students to participate in the Yoga Day celebration, World No Tobacco Day, and the book donation drive.

**Minutes of meeting:**

Mr. Parveen Kumar, Convener, NSS, convened the meeting where the following points were discussed:

1. Mr. Parveen Kumar welcomed all the members and assigned the responsibilities and duties to them. He also briefed them about International Yoga Day, World No Tobacco Day, and a book donation drive.
2. Mr. Parveen Kumar informed the members about the events planned for International Yoga Day, World No Tobacco Day, and the book donation drive. Faculty coordinators were instructed to recruit volunteers to assist with various campaign tasks related to these events.
3. Mr. Parveen Kumar emphasized the need for participation from every department and motivated students to ensure the campaign's success.
4. The schedule of events for volunteer participation and related details were requested to be shared.
5. NSS team members were assigned the responsibilities of publicizing the events and preparing reports on them.

**Meeting attended by:**

1. Ms. Arushi Gupta (AS)
2. Mr. Saurabh Sharma (CSE)
3. Ms. Shiveta Bhat (ECE)
4. Dr. Mansi Gupta (BBA)
5. Dr. Deeksha Singh (MBA)
6. Dr. Komila Aggarwal (BBA-LLB)
7. Ms. Shivani Kaneria (BBA)
8. Mr. Abhijeet Singh (CE)
9. Mr. Sarvadaman Sharma (CE)



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**Mr.Parveen Kumar  
NSS Convener,MIET**

Copy to:-

1. Director, MIET for his kind information.
2. General Manager, Strategic Initiatives for his kind information.
3. Dean Academics Affairs, MIET for his kind information
4. All the committee members.
5. Office copy