



**MIET/NSS/2026/11**

**Date: 04/04/2026**

**National Service Scheme (NSS)**

**Minutes of Meeting**

A meeting of all the NSS committee members was held on 04/04/2026 in room no D-309 at 10:30 am with following agenda:

**Agenda:**

The following agenda was discussed in the meeting:

1. Assignment of duties and responsibilities to new members of the NSS team.
2. Planning of upcoming NSS activities/events for the months of April and May.
3. Ensuring maximum participation of NSS volunteers in upcoming events.
4. Discussion regarding reports and notices.

**Minutes of meeting:**

Dr. Parveen Kumar, Convener, NSS, convened the meeting where the following points were discussed:

1. Dr. Parveen Kumar welcomed all members and assigned duties and responsibilities. He also briefed them about Earth Day, World Health Day, and an upcoming donation drive.
2. He informed the members about the events planned for Earth Day, World Health Day, and the donation drive.
3. Faculty coordinators were instructed to recruit volunteers to assist with various campaign-related tasks.
4. Dr. Parveen Kumar emphasized the need for participation from every department and encouraged students to contribute actively to ensure the success of the campaigns.
5. Members were requested to share the schedule of events and other relevant details for volunteer participation.
6. NSS team members were assigned responsibilities for publicizing the events and preparing reports.

**Meeting attended by:**

1. Ms. Arushi Gupta
2. Ms. Shiveta Bhat
3. Dr. Mansi Gupta
4. Mr. Abhijeet Singh
5. Mr. Iliyas Khaleel
6. Ms. Harashleen Kour
7. Mr. Mohd Aqib Aslam
8. Ms. Priyanka Sharma
9. Ms. Vishakha Chib



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10. Ms. Jaipreet Kour
11. Dr. Danish Amin

**Dr. Parveen Kumar**  
**NSS Convener, MIET**

Copy to:

1. Director, MIET for his kind information
2. Dean, Dean Strategy and QA, MIET for his kind information
3. IQAC for information
4. All members of the NSS committee